

Accelerated Route to Membership International Arbitration

Chartered Institute of Arbitrators
Caribbean Branch

March 2021 and July 2021

2021 VIRTUAL TRAINING PROGRAMME COURSE SHEET

What is the aim of the course?

The course is aimed at assessing the candidates' detailed knowledge of the procedural elements of an international (i.e. non-domestic) arbitration using legislation based on the United Nations Commission on International Trade Law (UNCITRAL) Model Law, regional arbitration law and the UNCITRAL Arbitration Rules, and the skills needed to enable them to fully understand and competently participate in such proceedings as representatives and counsel.

The course focuses on the legal principles, process, practice and procedure in international commercial arbitration. It is therefore valuable for anyone with some knowledge of international arbitration but wishing to understand this topic more fully, for example, as a party, party representative or witness. It is also an essential requirement for qualification as a Member of CI Arb and for those who aim to practice as international arbitrators. CI Arb membership provides a world-class qualification demonstrating excellence in ADR. Becoming a Member is a step through our world-renowned training programme to become a CI Arb Fellow.

What is covered within the syllabus?

Through private study and virtual workshops, candidates will learn, gain knowledge of and be assessed on:

- An Overview of Dispute Resolution Processes
- A History of Arbitration
- The Pillars of International Arbitration
 - The New York Convention, the UNCITRAL Arbitration Rules and the UNCITRAL Model Law
- Choices Available to Parties
- The Arbitration Agreement and Commencement
- Appointing an Arbitral Tribunal
- The Arbitral Tribunal
 - Independence, Impartiality, Jurisdiction, Powers, Duties and Procedural Choices
- Procedures
 - Pleadings, Documents, Evidence, Applications to the Tribunal and the Hearing
- Remedies, Costs, Interest and Currency
- Arbitral Awards
- The Role of the State Court

What are the learning outcomes?

On successful completion of this course, candidates will be able to:

- Define what is meant by the term ‘international arbitration’.
- Identify, explain and apply the legal procedural principles, rules and agreements relevant to the conduct of an international arbitration:
 - The legal framework, including limitations of matters that may be legally arbitrated;
 - The contractual nature of the appointment of an arbitrator;
 - The range and limitations of an arbitrator’s powers and jurisdiction;
 - The rights, duties and responsibilities of a party to an arbitration;
 - The methods of initiating and processing an arbitration;
 - The relevance of the court regarding all stages in an arbitration;
 - The requirements of an enforceable award.
- Evaluate and apply the principles and legal requirements of an international arbitration.
- Evaluate issues and apply the principles of the UNCITRAL Model Law as well as regional arbitration law, appropriately.
- Demonstrate practical skill in carrying out the tasks required in preparing for and progressing an international arbitration.
- Demonstrate skill in controlling an international arbitration, communicating effectively with the parties, applying the UNCITRAL Arbitration Rules and adopting appropriate procedures.

What are the entry requirements?

The entry requirements for this course are the applicant’s evidence to show that he/she:

- i. Has a fair knowledge of the framework of international arbitration
- ii. Can evaluate and apply the principles and requirements of international arbitration
- iii. Can demonstrate awareness of the practical tasks required in preparing for and progressing an international arbitration

These requirements will be judged on the application form and supporting evidence and can normally be met by possession of a law or other degree with a component of international arbitration, a law degree and successful completion of an introductory course in international arbitration or practical experience of international arbitration as a representative, counsel or arbitrator.

English Language Competence – Training and assessment is carried out in English. It is therefore essential that candidates are proficient in both written and spoken English.

To enrol on the course submit the completed Registration Form, along with evidence to support the entry requirements listed above, to the Course Administrator at info@ciarbcaribbean.org

Upon successful registration on the course, candidates will receive confirmation that they are provisionally booked on the course, subject to full payment of the course fee, and instructions on how to pay the fee.

Upon payment of the fee, candidates will receive joining instructions, course materials and the course schedule by email not earlier than the first day of the month in which the course is being held.

What is the course fee and what does it include?

The course fee is US\$1,000.00 and includes registration, study materials and assessment.

Two courses of identical course content are on offer, one in March 2021 and one in July 2021. Candidates who are considering taking the Module 3 Evidence and Award Writing in International Arbitration course in September 2021 are advised to take the earlier of the two ARM courses so as to allow sufficient time for the return of the assessment results and the taking of the Module 2 Exemption Test in order to meet the entry requirements of the Module 3 course.

How is the course delivered?

The fast-track course is delivered over a period of one week with a combination of private study and virtual workshops. Private study includes reading course materials and undertaking self-assessment tasks in the candidates' own time. Virtual workshops, consisting of both discussions and role-play, involve the candidates attending half-day virtual classrooms via the Zoom online platform. The actual dates of the workshops are noted on the registration form.

How will candidates be assessed?

Candidates will be assessed on three components:

- i. Pre-course written questions – Candidate's answers to be submitted by the start of the first workshop.
- ii. Workshop assessments – Candidates will be split into working groups and presented with situations for their consideration as to what legal principles apply in such circumstances. Candidates are assessed in terms of their knowledge, interactivity, judgement and ability to write answers to specific trial questions. Assessment of this element is on a pass or fail basis and candidates must pass all workshop sessions.
- iii. Post-course written assignment - Candidates will have 48 hours to complete this assignment within a 5 day window starting on the day after the last workshop, and to submit their answers online via LearnADR, CIArb's online learning platform. Candidates must achieve a minimum overall mark of 65%.

The final post- course assignment is split into two parts:

Part I is a case study exercise with a number of questions that the candidates will be required to answer

Part II will consist of five questions, candidates will be required to select and answer three

What is CIArb's policy on cancellation?

CIArb reserves the right to cancel the course, or change the dates or content of programmes and the tutors. Candidates will be provided with adequate notice of any cancellation or changes. If CIArb cancels the course, candidates will be provided with a full refund of any fees paid or the opportunity to transfer their registration to the next course if available.

Should a candidate wish to cancel his or her confirmed registration of a course, notification must be received by email, prior to the start of the course, to info@ciarbcaribbean.org. Cancellation charges will apply.